Any member may request a copy of all their personal information held by the club and such requests will be dealt with within 72 hours.

Any member may request the deletion of any and all Optional Consent data held by the club and such requests will be dealt within 72 hours. However the club must hold the Statutory Data identified herein in order for the individual to remain a member.

When a member leaves the club their Optional Consent data will be removed from the club's records. However Home Office regulations currently require approved clubs to keep copies of attendance records and other PII data for a minimum of six years. This data is kept in a separate archive file accessible only by the Secretary and would only be accessed in response to a request from the police or Home Office.

I hereby consent to the club keeping the

Print full name

Personal identifiable Information(PII) listed and for the purposes herein stated.

Any optional data that I provide I give consent to the club to hold and process for the purposes listed below:

(Please tick the boxes for each that applies)

 Distribution of information to members (including the Club Newsletter)  Competitions & administration of competitions (external & internal)

 Social enquiries (e.g. to enquire why, if a member has not attended for a while)

 Organisation of social and other non-shooting events (including visits to places of interest)

*Note: The above examples are not necessarily exclusive but are a good indication of the proposed use of the data.*

Signature.......................................................................... Date............................................................

**This document will be kept on file in the main club records in the possession of the Club Secretary.**